





















### PROGRAMMING OPTIONS

#### To Access the Programming Menus

Press and hold  until  appears on the LCD screen. Then press the key that corresponds with the desired menu option and follow the instructions below.

Menu Option	Key	Programming
Ringer Melody		Press  . The current melody selection will flash. Press 1-5 to select a new melody. Press  to save selection.
Dialing Mode		Press  . The current dialing selection will flash. Press 1 for tone, 2 for pulse. Press  to save selection.
Flash Duration		Press  . The current duration will flash. Press 1-5 to select duration. 1 = 600ms, 2 = 300ms, 3 = 150ms, 4 = 100ms, 5 = 80ms. Press  to save selection.
Local Number*		Press  . Enter the phone number that you want to appear on the LCD screen when the phone is in standby. Press  to save selection.
Speed Dial*		Press  . Enter the phone number that you want the speed dial key to dial. Press  to save the number.
Service*		Press  . Enter the phone number that you want the 0 key to dial. Press  to save the number.



Press CLEAR to exit Programming mode.

\*Press & hold the "1" key to enter a hyphen or the "\*" key to enter a space in the number. If a number has already been programmed, use CLEAR to delete the old number before entering the new number.

### TECHNICAL SUPPORT

tel 1-800-283-5936  
1-801-974-3760

fax 1-801-977-0087  
e-mail tech.support@clearone.com

 **CAUTION:** Read the Safety Information in the instruction manual.

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ClearOne Communications ~ 5225 Wiley Post Way, Salt Lake City, UT 84116 ~ 1-800-945-7730 ~ www.clearone.com

### CONFERENCE PHONE SETUP

#### To Connect and Charge the Battery Pack

1. Slide the cover off the battery compartment on the bottom of the pod.
2. Connect the battery pack plug into the port in the compartment and insert the battery pack. Slide the cover back into place.

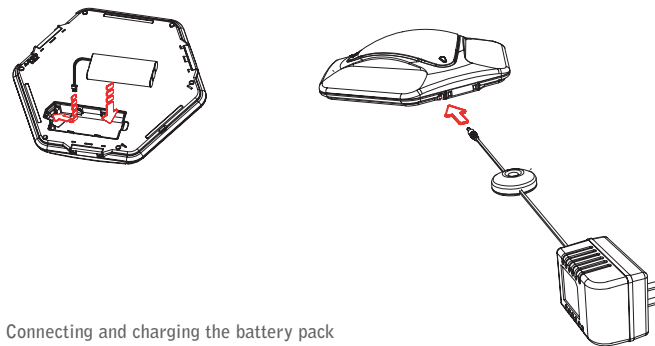


Figure 1. Connecting and charging the battery pack

3. Connect the power supply/charger to the conferencing pod and plug it into an electrical outlet. Charge batteries for 15 hours prior to first use.

#### To Connect Base Unit

1. Connect one end of the telephone cable into the phone jack on the back of the base unit and the other end into a wall jack.
2. Connect a recording device to the 2.5mm audio jack (if desired).
3. Connect the power cord to the base unit and plug it into an electrical outlet.

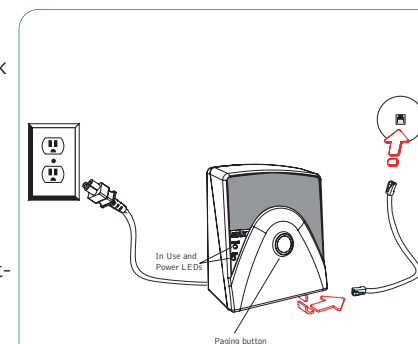









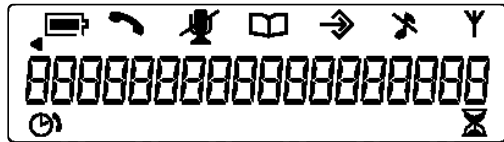












Figure 2. Connecting the base unit

KEYPAD FUNCTIONS

Key	Function
	Press to activate the phone and access the dial tone. Press again to hang up the phone and return to Standby mode.
	Press to dial stored numbers. Press and hold for two seconds to enter the Phonebook Edit mode.
	Press once to dial the last number called. Press and hold for two seconds to enter Program mode.
	Press to dial your speed dial number. This feature must be programmed.
	Press to enable call forwarding, call waiting, or three-way calling (if supported by your telephone service).
	Press once to clear the last digit entered or press and hold to clear all numbers. Press to exit Program mode.
	Press while on a call to adjust call volume. Press while phone is ringing or in Standby mode to adjust ringer volume.
	
	Press once to mute microphones during a call. Press again to unmute. Press once during ringing to mute the ringer.

LCD DISPLAY



Icon	Description	Icon	Description
	<ul style="list-style-type: none"> <li>Indicates battery level</li> <li>Flashes when batteries require charging</li> <li>Animates during charging</li> </ul>		<ul style="list-style-type: none"> <li>Indicates radio signal</li> <li>Flashes when out of range or base unit is not plugged in</li> </ul>
	<ul style="list-style-type: none"> <li>Indicates phone is in use</li> <li>Flashes when phone is ringing</li> </ul>		<ul style="list-style-type: none"> <li>Displays when ringer is turned off</li> </ul>
	<ul style="list-style-type: none"> <li>Appears when microphones are muted</li> </ul>		<ul style="list-style-type: none"> <li>Appears when more than 18 digits are entered</li> </ul>
	<ul style="list-style-type: none"> <li>Indicates Phonebook mode</li> </ul>		<ul style="list-style-type: none"> <li>Appears below the talk time remaining counter during calls</li> </ul>
	<ul style="list-style-type: none"> <li>Illuminates when phone is in Program or Phonebook Edit mode</li> </ul>		<ul style="list-style-type: none"> <li>Appears below the elapsed call time during calls.</li> </ul>

USING THE PHONE

To Make a Call

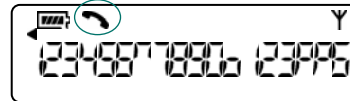


Figure 3. The phone icon appears when the phone is active.

1. Press the ON/OFF key to activate the phone. You will hear a dial tone.
2. Dial the number as you would on a standard phone. The number is displayed on the LCD screen.

*You can also predial the number while in Standby mode and press the ON/OFF key to connect the call.*

*To add a pause to the number you are predialing, press and hold the pound (#) key.*



Figure 4. The elapsed call time (left) and approximate remaining talk time (right) appear when a call is in progress.

To Make a Call Using the Phonebook

1. Press the ON/OFF key to turn on the phone. You will hear a dial tone.
2. Press the PHONEBOOK key.
3. Press the number (0-9) that corresponds with the stored phone number you want to dial.

To Answer a Call

- Press any key (except "\*" key, MUTE, VOLUME UP or VOLUME DOWN).

The phone will ring (unless ringer is turned off) and the phone LEDs and phone icon on the LCD screen will flash when there is an incoming call.

To End a Call

- Press the ON/OFF key.

To Store a Number in the Phonebook

1. Enter the number while phone is in standby (inactive) mode.
2. Press and hold the PHONEBOOK key until the Phonebook and Program icons appear.

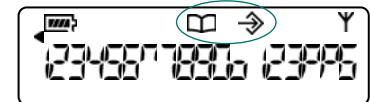


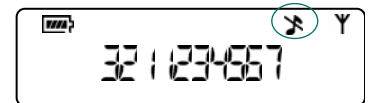
Figure 5. The Phonebook and Program icons.

3. Assign a Phonebook location (0-9) by pressing the corresponding number key.
4. Press PHONEBOOK again to save the entry. You will hear a confirmation tone.
5. To exit Phonebook Edit mode before saving the entry, press CLEAR.

To Adjust Ringer Volume

- While the phone is ringing, press VOLUME UP or VOLUME DOWN.
- While the phone is inactive, press VOLUME UP or VOLUME DOWN. The ringer melody will play once at the new level.

To Turn the Ringer On/Off



- Figure 6. Ringer off icon.
- Press and hold the star key (\*).

To Access Your Speed Dial Number

- Press the SPEED DIAL key. This feature must be programmed before use.

To Access Your Service Center

- While in Standby mode, press and hold the 0 key for 2 seconds. This feature must be programmed before use.